

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	<b>Date of meeting: 15<sup>th</sup> February 2021 Virtual meeting</b>			
1.	<b>Attendees and apologies</b>			
	Circulation:	Sarah Gibson (Chair) Jim Lynch – Wiltshire Councillor Johnny Kidney – Wiltshire Councillor Trevor Carbin – Wiltshire Councillor Andy Cadwallader, Kirsty Rose – Highways Ros Griffiths - Community Engagement Manager  Bradford on Avon Town Clerk Holt Parish Clerk Limpley Stoke Parish Clerk Monkton Farleigh Parish Clerk South Wraxall Parish Clerk Staverton Parish Clerk Westwood Parish Clerk Winsley Parish Council  Anthony Smith – Wingfield PC George Mumford – Westwood PC Matthew Midlane, Liz Watts – Monkton Farleigh PC Trevor Bedeman – Streets Ahead Ian Barnes – Limpley Stoke PC John Barnes – Winsley PC Bella Walker – South Wraxall PC Andrew Nicolson Tim Trimble		

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2.	<b>Notes of last meeting</b>		
		Previously circulated	
3.	<b>Financial Position</b>		
		<p>Current amount available including contributions £19,486            Current spend &amp; commitments £13,476            Current remaining budget £6,010</p> <p>Allocations made at meeting</p> <p>£2000 Limpley Stoke – Woods Hill            £500 Coppice Hill Bollards (+£500 contribution from TC/Preservation Trust tbc)</p> <p>Leaving a budget of £3,510</p>	

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<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	Wingfield A366	<p>Stowford Manor Farm. Sign &amp; road marking proposal and cost estimate with PC. Approx value £4300.</p> <p>PC have decided to go ahead with signing scheme in advance of any Planning Application from Land owner. Land Owner to be requested to make contribution commitment in writing prior to ordering works. JK to action.</p> <p>Sign face legend to be agreed. Prelim design used legend 'Manor Farm Rural Enterprise Centre'. PC to consider.</p> <p>Funding now agreed. 1/3 split. PC/CATG/Bryant. Awaiting agreement of sign face legend from Mr Bryant prior to ordering.</p>	Johnny Kidney to speak to Mr Bryant. Anthony Smith to provide telephone number to Johnny Kidney.	JK
b)	South Wraxall PC Bella Walker	<p>Visibility improvements at crossroads over the B3109 between Lower South Wraxall and Ellbridge.</p> <p>Visibility has been checked at B3109/C214 and required distance of 160m achieved to the south. Visibility to the north recorded as 52m</p> <p>Visibility very dependant of hedge growth. Need to discuss next action.</p> <p>Visibility to be checked at B3109/UC Road junction.</p>	KR to arrange site survey	KR

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c)	<p>Limpley Stoke PC Ian Barnes</p>	<p>Experimental closure of Woods Hill at junction with A36. Monitoring before and after will be required. Being progressed by PC. Funding for scheme agreed in principle pending detail design and cost estimate. May be split over financial years.</p> <p>Detail design, cost estimate and draft traffic regulation order underway.</p> <p>Detail design prepared and TRO documentation with TRO team for advertisement. Estimated timescale for implementation is early April.</p> <p>JK requested consideration be given to renewal of white lining and coloured surfacing forming the virtual footways in the village. AC explained there was no maintenance budget available particularly for coloured surfacing.</p> <p>IB stated parish council have been in contact with a lining contractor who has provided a price for the lining renewal, which the parish council are to fund. AC explained that the PC should not be undertaking maintenance work on the highway without permission as this is the role of the highway authority. IB to send details of lining contractor to AC. IB and AC to liaise re lining works.</p>	<p>Scheme designer Ian Turner will continue to liaise with IB.</p> <p>IB and AC to liaise re proposed lining works funded by parish council.</p>	<p>IT</p> <p>IB/AC</p>
d)	<p>Wingfield PC Sarah Carter</p>	<p>Renewal of footway at former Council Houses on B3109. Previous cost estimate £8466. Revised cost estimate £8873. 50% contribution agreed from centrally held funds.</p>	<p>PC decision re funding deferred to next PC meeting.</p>	<p>PC</p>

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e)				
<b>5.</b>	<b>Other schemes for action but not yet a priority</b>			
a)	Turleigh Hill / Belcombe	<p>Area for investigation now covers length from Avoncliffe junction up to 30mph terminal point.</p> <p>Parish Steward has undertaken some foliage clearance but has reported that the footway has no underlying structure and needs full reconstruction with new kerbs. This is outside the scope of the Area Highways budget.</p> <p>Alternative suggestion made by TB of advisory on carriageway footway on south side of road.</p> <p>Footway resurfacing works were completed in January as a result of a specialist surfacing gang becoming available.</p> <p>Belcombe Place remains a concern with request for consideration for signing and road markings to form a safer route for pedestrians</p>	KR to visit Belcombe Place and review options.	KR
<b>6.</b>	<b>Substantive schemes</b>			

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a)	Winsley Hill. At Canal Bridge	<p>PC have requested provision of double yellow lines east of bridge. Additional funding may be required as TRO process needed. Agreed that this can be looked at after monitoring to assess impact. Parking of vehicles on the widened footway during busy periods has been noted.</p> <p>DYL solution now agreed. Extent of DYL's to be determined. Work to be added to Network Management team programme so no cost to CATG.</p> <p>All work on waiting restrictions currently suspended as staff have been reallocated to Covid 19 support. Revised timeline to be established when staff released back.</p>	KR to advise timeline when staff available	KR
b)	Station approach – Bradford on Avon	<p>Revised proposals agreed by Town Council. Estimate stands at £61,356 Substantive bid application form submitted. Local contribution of £2,500 from B on A TC, £2,500 from CATG</p> <p>Substantive bid successful. Detail design complete. Scheme is included in 2020/21 works programme but timeline currently unknown.</p> <p>Scheme now included in 2021/22 works programme. Initial indication is late Spring/early Summer following Network Rail work in the area..</p>		
<p><b>6. Other Ongoing Issues</b></p>				

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a)	Holt	<p>Improvements and widened footway at junction of B3107 and east exit to The Midlands. DT has given feedback to PC on initial design and cost estimate prepared by consultant. PC want WC to take forward design to detail stage with a view to making a substantive bid.</p> <p>Land ownership plan provided to PC. The resident at 180 is content with the proposal to remove some of the scrub and cut in to the bank outside of their property (within the adopted highway).</p>	<p>KR to visit site to assess options for possible priority working and review design of initial proposal with a view to a substantive bid being made in 21/22 financial year</p>	KR
b)	Monkton Farleigh PC Liz Watts	<p>Speed limits in the village. LW presented case for lower speed limits in village. DT advised of adopted process of using Atkins for a speed limit assessment. Cost is £2500. Funding agreed in principle 50/50 PC &amp; CATG</p> <p>Additional information supplied to PC. Awaiting decision from PC as to whether to go ahead</p> <p>PC confirmed decision to proceed with assessment but will be put on hold until meeting with Atkins/KR can take place.</p>	<p>Site meeting with Atkins/PC/KR to be arranged when possible.</p>	KR
c)	Bradford on Avon and Westwood Sarah Gibson	<p>Bollards on Coppice Hill were discussed following visits by both Sarah Gibson and KR. It was agreed to fund the provision of 2no Bradford bollards to prevent vehicles backing into the property at the top of Coppice Hill.</p> <p>£1000 total budget allocated for this with £500 from CATG and additional funding from TC or Preservation Trust.</p>	<p>SG to confirm additional funding.</p> <p>KR to progress installation</p>	<p>SG</p> <p>KR</p>
d)	Winsley Issues Johnny Kidney	<p>JK set out current community actions. Priority is Dane Rise &amp; Tynning Road junctions and identification of low cost measures. KR to continue to offer advise prior to bringing forward to CATG.</p>	<p>KR and JK to arrange site meeting when restrictions allow.</p>	KR/JK

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e)	Bradford on Avon Social Distancing measures	<p>Request for zebra crossing on Town Bridge being progressed via feasibility study. Site visit to assess engineering feasibility has been undertaken however pedestrian crossing surveys are on hold due to lockdown restrictions. The group would like to see the surveys take place as soon as possible. It is felt pedestrian numbers are not severely impacted by the current restrictions. KR agreed to take this back to the steering group for a decision to be made .</p> <p>Refuge islands on New Road / Springfield to be looked at by Ian Turner. Investigation into the provision of a formal crossing is to be undertaken in due course</p>	<p>KR to take request re survey to steering group and report back to SG</p>	<p>KR</p> <p>IT</p>
f)	Winsley to BoA Tranche 1 cycle scheme	<p>Wiltshire Council undertook public consultation on both Tranche 1 and Tranche 2 Emergency Active Travel Fund schemes from during December and January. This was widely advertised through social media and traditional press platforms.</p> <p>Over 1700 responses from the public were received during the consultation period, more information on which can be found here <a href="https://www.wiltshire.gov.uk/news/next-steps-for-cycle-lanes-in-the-county">https://www.wiltshire.gov.uk/news/next-steps-for-cycle-lanes-in-the-county</a></p> <p>Of those who commented on the B3108 scheme, 67% stated their support. Based on this, along with consideration of the monitoring data, it is proposed that the provision of a cycle facility on the B3108 be made permanent, albeit this will not be in its current form.</p>	<p>KR to continue to liaise and update CATG members as the design investigations progress.</p> <p>Site meeting to be arranged when restrictions allow with JK and AN.</p>	<p>KR</p>



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g)	<p>Bradford on Avon Berryfield Road Trevor Bedeman</p>	<p>Report on consultation with residents was presented by TB. Favoured option was closure of Berryfield Road at Bath Road junction. Next step is to present to Town Council</p> <p>Meeting held to discuss proposals and item discussed by Town Council. TC have requested that CATG approve the study on the Berryfield Road changes, to investigate and provide options for improvements to this area, taking account of wider impacts on the surrounding area and traffic network</p>	<p>KR to develop options and cost estimates for consideration</p>	<p>KR</p>
h)	<p>Limpley Stoke Ian Barnes</p>	<p>Request for bollards and signs at Lower Stoke Group agreed to progress design work.</p> <p>Design work underway , overseen by Mark Stansby</p>	<p>MS and IB to continue to liaise re works</p>	<p>MS/IB</p>
7.	<p><b>New items</b></p>			

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a)	<p>Bradford on Avon The Snicket (BRAD65) – Rickfield to Belcombe Road Tim Trimble</p>	<p>Request for improvements to the Snicket to provide a handrail and surface improvements.</p> <p>Tim Trimble expressed concerns raised by residents regarding the current uneven surface with protruding tree roots. It was acknowledged that the route is not adopted highway but forms part of the RoW network.</p> <p>KR has approached RoW Officer Paul Millard to discuss appropriate surface solutions and handrail provision and is awaiting a response. Town Council funding may be available. SG and MR to take to Town Council for discussion once further information is known.</p> <p>SG confirmed that a resident adjacent to the steps had agreed to have the handrail installed on her property providing action be taken to prevent vibration caused by the steps currently.</p> <p>TT to gather information from residents regarding incidents and personal injuries on the Snicket to provide to Town Council.</p>	<p>KR to liaise with Paul Millard and report back to CATG</p> <p>TT to gather information from residents for Town Council.</p>	<p>KR</p> <p>TT</p>
b)	<p>Westwood</p>	<p>Site meeting held previously with KR, JK and Westwood Parish Council . KR to provide update re considerations for speed management measures near the New Inn.</p>	<p>KR to provide update</p>	<p>KR</p>
8.	<p><b>Any Other Business:</b></p>	<p>Holt Leigh Road Footway resurfacing – AC clarified that these works are to take place during the 20/21 financial year but a programme date is not currently available.</p>		

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		Work at Jones Hill is currently ongoing. The connection between Westwood and BoA near Sainsburys is being reviewed and strategic work ongoing		TB
		It was requested that the latest data relating to the social distancing scheme in BoA be issued to the Town Council	KR to arrange for data to be provided	KR
		Andy Cadwallader asked that it be noted that Parish Councils are not permitted to undertake works on the Highway (or arrange for a contractor to do so) without the relevant authorisations from Wiltshire Council. It is also to be noted that CATG budgets are from capital monies and as such cannot fund maintenance works.		
9.	<b>Date of Next Meeting:</b> tbc			

### Bradford on Avon Community Area Transport Group

#### Highways Officer – Kirsty Rose

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of **£3510**

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

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**4. HR Implications**

4.1. There are no specific HR implications related to this report.

**5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications**

